Work Activity: Insert Here

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Hazard** | **Persons Affected** | **Control Measures** | **Risk Rating after Controls****(See Notes in Footer)** | Further Action Necessary (What/Who/When) |
|  | Hazard term should be supported with the description of it occurring and an assessment of the initial Risk (before Controls are applied) | **Employee** | **Contractor** | **Public** |  | **Hazard** | **Likelihood** | **Risk** |  |
| 1 | Vibration (example-remove for original)Record Initial Risk Rating before controls using the matrix below.Risk Rating before controls = Number (Text)i.e. 6 (High) | checkmark 24 black |  |  | Record trigger time and occ health levels stated……………(example –remove for original) | 3 | 1 | **3** **Medium** | Monitor real-time trigger time and report EAV/ELV exceptions to line manager. |
| 2 |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |
| 11 | Insert or remove rows. |  |  |  |  |  |  |  |  |
| Have all hazards been identified and appropriate control measures established?**IF NOT THEN A DYNAMIC RISK ASSESSMENT FORM MUST BE COMPLETED** |

|  |
| --- |
|  |

**Work Activity: Insert Here**

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| --- |
| PRE-OPERATIONAL CHECKS1. Carry out site survey, check works area for overhead/underground services (example)
 |
| OPERATIONAL CHECKS & SAFE WORKING1. Never use any equipment if feeling ill, tired or under the influence of drugs. (example)
2. Wear PPE as listed in the PPE guidance form (example)
 |
| HOUSEKEEPING1. Ensure site is kept tidy and free of slip and trips hazards where applicable. (example)
2. Ensure segregated routes where applicable are maintained. (example)
 |
| COSHH (Products Used)1. Unleaded Petrol (example)
2. Diesel (example)
 |
| ENVIRONMENTAL CONSIDERATIONS (INCLUDING WASTE DISPOSAL)***(Delete as appropriate or add as required)***1. **Cross Contamination of Collected Material:**

 **Environmental Impact:** Carbon Reduction.1. **Vehicle Load Utilisation:** Maximising vehicle filling will reduce the overall number of trips to and from the depot facility and in turn the associated volume of fossil fuel used and vehicle emissions generated.

 **Environmental Impact:** Carbon Reduction.1. **Route Optimisation:** Driving the route in the most optimum manner would again reduce overall fuel use and associated emissions.

 **Environmental Impact:** Carbon Reduction.1. **Eco Driving**: Driving in the most environmentally aware manner to avoid excessive fuel use. Also ensure that any defects are reported to supervisor to ensure best vehicle performance.

**Environmental Impact:** Carbon Reduction.1. **Littering and Spillage**: Avoid any littering/spillage of materials where possible especially during high wind situations.

 **Environmental Impact:** Amenity of Local Area, Contamination of Environment.1. **Spillage of oil/hydraulic liquid:** Notify supervisor immediately in order that specific arrangements can be made.

 **Environmental Impact:** Contamination of wider environment including drainage  systems\ watercourses etc. 1. **Noise Impact:** Operatives should where possible work to noise guidelines. This will lessen the sound impact on the wider environment (including the individual employees). This is especially important during early morning and backshift operations.

 **Environmental Impact:** Local Air Pollution. |
| ADDITIONAL RISKS IDENTIFIED & CONTROLS1. Pre-identified Risk Assessments identify hazards & control measures.

If required a dynamic risk assessment must be completed prior to the works starting & will detail emergency plans. |

**Work Activity:**

Mandatory Items of PPE are highlighted in RED

PPE items in BLACK must be also be used by personnel when the work activity requires it.

(Delete/add to examples below as required to reflect the PPE being used in service)

|  |  |
| --- | --- |
| Wearhat2$ | HEAD PROTECTION * Industrial Safety Helmet (EN397)
* Frost Hood
 |
| Earmuff2$ | HEARING PROTECTION * Behind Head Earmuffs (EN352 Part 1)
* Ear Plug (EN352) *Petrol Strimmer Only*
 |
| Box-gog2$ | EYE PROTECTION * Protective Goggles (EN166 –1 B 3.4.9)
* Full-Face Screen/Visor & Face Screen Carrier (EN166)
 |
| Hi-viz2$ | BODY PROTECTION  * Hi Viz Waterproof Safety Jacket and Hi Viz Waterproof Safety Trousers, (ENV343 - Index 3-3, EN471: 2003 - Class 3)
* Hi Viz Waistcoat (EN471 Class 2)
* Hi Viz Waistcoat (EN471 Class 3)
* 100% Cotton Short Sleeve Polo Shirt
* 100% Cotton Heavyweight Sweatshirt
* Workwear Trousers
 |
| Dusmask2$ | RESPIRATORY PROTECTION * Disposable Pre-Moulded Respirator, FFP2 Filter (EN149: 2001)
* Disposable Pre-Moulded Respirator, FFP3 Filter (EN149: 2001)
 |
| Glove2$ | HAND & ARM PROTECTION * General Purpose, Dry Weather Glove (EN388 CAT 2)
* Welders Gauntlet Glove – Handling Hot Products, e.g. Hot Bitumen (EN388, EN407 CAT 2, BS EN 12477)
* Fully Coated, Wet Weather Glove (EN388)
* Chemical Resistant Gauntlet Glove (EN388)
 |
| Footpro2$ | FOOT PROTECTION Select boot suited to work activity (example):* Heavy Weight Safety Boot, 200 Joule Steel Toe-Cap, Flexible Steel Midsole, 300 Deg Cen Heat Resistant Sole (EN345)
* Lightweight Safety Boot, 200 Joule Steel Toe-Cap, (EN345)
* Kerbing Safety Boot, 200 Joule Steel Toe-Cap, 300 Deg Cen Heat Resistant Sole (EN345)
* Kneeboot (Wellington), Safety Toe-Cap, Steel Midsole (EN345.SB.P)
 |
| Genrisk$ | SKIN PROTECTION * Sun Lotion, SPF25>
* Barrier Cream
* Hand Wipes
* Replenishing Cream
 |
|  | SPECIALITS RESPIRATORY PROTECTION * Airfed Visor & Powered Air Unit with P3 Filter (Grinding Visor-EN166 Grade B/Powered Unit-EN12941 TH2)

(Where facial hair prevents positive face fit test and the hazard cannot be engineered out) |
| Genrisk$ | JET PATCHER SPECIALIST PPE Example:* Disposable Chemical Safety Overall (EN1149-1:1995, EN1073-2:2002, Chemical Category 3, Type 5 & 6)
* Rubber Rigger Boots 200 Joule Steel Toe-Cap, EN345
* Disposable Vinyl Gloves, EN374-2, EN374-3
 |
| Genrisk$ | CHAINSAW SPECIALIST PPE  * Chainsaw Trousers/ Bib & Brace (Front Leg Protection Only) (EN385/EN 340-1)
* Chainsaw Gloves & Mitts (EN 381- 4,7, EN420:1, EN388 Class O)
* Chainsaw Safety Helmet, Visor & Ear Muffs
* Chainsaw Boots, (EN17249.04.S2)
 |
| Genrisk$ | BRIDGES SPECIALIST PPE * Dry Suit
* Long John PVC Gauntlet Glove (EN388, EN374-2+3CAT 2)
* Thigh Wader, Safety toecap, steel midsole (EN345.SB.P)
 |
| Genrisk$ | ELECTRICIAL SPECIALIST PPE * Latex Electricians Insulated Gauntlet Glove, CAT 0 (EN60903: 2003, IEC60903: 2002)
* Ridged Scuff Cap Steel Towed Ankle Boot, steel midsole, antistatic (EN ISO 20345 S1 P)
 |
| Harnes2$ | FULL BODY HARNESS PPE* Full Body Harness, one point rear anchorage with 1.5 metre fixed restraint lanyard and screw gate ‘D’ karabiner (EN361)
 |
| Genrisk$ | RESTRAINT BELT* Restraint belt fitted with integral 1.5m adjustable restraint lanyard and screw gate karabiner (EN358)
 |
| Lif-jkt2$ | LIFE JACKET * Heavy Duty Inflatable Lifejacket (EN396)
 |
| Genrisk$ | SPECIALIST PPE – Flooding Officer (example) * Industrial Safety Helmet (EN397)
* Hi Viz Waterproof Safety Jacket and Hi Viz Waterproof Safety Trousers, (ENV343 - Index 3-3, EN471: 2003 - Class 3)
* Hi Viz Waistcoat (EN471 Class 2)
* Hill Walking Boots
* Kneeboot (Wellington), Safety Toe-Cap, Steel Midsole (EN345.SB.P) or equivalent
* Small Packpack/Daybag
* General Purpose Dry Weather Glove (EN388 CAT 2),

Fully Coated, Wet Weather Glove (EN388)Chemical Resistant Gauntlet Glove (EN388)* Sun Lotion, SPF25
 |
| Genrisk$ | HERBICIDE SPRAYING PPE* Disposable Chemical Safety Overall Du Pont Pro Shield 10 (EN1149-1:1995, EN1073-2:2002, Chemical Category 3, Type 5 & 6)
* Kneeboot (Wellington), Safety Toe-Cap, Steel Midsole (EN345.SB.P) or equivalent
* Chemical Resistant Gauntlet Glove (EN388)
* Industrial Safety Helmet (EN397) & Full-Face Screen/Visor & Face Screen Carrier (EN166)
 |

**NOTES:**

* It is Stirling Council Policy that you must wear the Personal Protective Equipment supplied to you by your respective service area.
* Please remember Personal Protective Equipment supplied to you is for your Health & Safety.
* Non-Compliance may result in Disciplinary Action.
* PPE is a last resort in protecting your Health & Safety; risk assessments and developed safe working methods must be adhered to at all times.